

Frazier Elementary Arrival and Dismissal Procedure

The number one goal is **safety** for all students. We must avoid unsafe situations for students and take into account traffic flow for cars, day care vans and buses. Signs are posted to help everyone understand the procedure. When you drop off your child in the morning and pick up your child in the afternoon, cars are to enter from West Bend Blvd. and proceed to the loading area in front of the school. The parking lot is NOT to be used as student drop-off. If you choose to park in the front parking lot, adults must escort their children to and from the building and **ONLY** at the crosswalk! Exit from the parking lot will be the same as the entrance. No cars will be allowed to exit in the drive through lane. Only buses, day care vans and shuttle student pick-up are allowed in the driveway that goes by the cafeteria. A Parent car tag is required for all students!
 Times: **Building opens at 7:15 a.m.; First bell rings at 7:35; Tardy bell at 7:45**

For Arrival: Drive Through Lane:

- A Single lane of traffic will be formed – one next to the right curb.
- The unloading zone is designated by diagonal stripes.
- We will a group of cars and then move everyone forward, then unload more cars and continue to follow that pattern until all cars have passed through the loading zone.

Dismissal bell at 2:55 p.m.

For Dismissal: Drive Through Lane

- Form two lanes.
- The right lane must turn **right** onto Summercrest and the left must turn **left** onto Summercrest.
- The loading zone is designated by diagonal stripes.
- We will load or unload a group of cars and then move everyone forward, then load or unload more cars and continue to follow that pattern until all cars have passed through the loading zone.
- Please post your family number card on the rear view mirror. These numbers will be called out as you approach the loading zone. Numbers can be obtained through the office if you do not already have one.
- There is **NO PARKING** during dismissal time in the drive-through lanes. Never leave your car unattended.

The students will be grouped by grades in the gym. When your family number is called, the students will proceed to the loading area where they will wait until a signal is given for safe loading. No students will be allowed to load while cars are moving forward.

Students walking must stay on the sidewalks and will not be allowed to cross through the parking lot.

We value your cooperation and patience as we all follow the procedure. Please follow the directions of faculty members as they fulfill their duties. Remember, your children are our most valuable resource and we will do everything necessary to ensure their safety.

Respectfully,
 Ms. Rexanne Higgins, Principal

Any parents interested in helping with arrival or dismissal can contact our office. We would welcome regular volunteers!

